



The Authority

The European Banking Authority (“EBA”) is an independent EU Authority established on 1 January 2011 by Regulation (EC) No. 1093/2010 of the European Parliament and of the Council of 24 November 2010, and published in the Official Journal of the European Union (L 331/12) on 15 December, 2010.

The Mission

With a view to improving the functioning of the EU internal market, the EBA contributes to ensuring a high quality, effective and consistent level of regulation and supervision in its areas of competence. It also promotes public values such as the stability of the financial system, the transparency of markets and financial products, and the protection of depositors and investors.

It works to prevent regulatory arbitrage and guarantee a level playing field, strengthens international supervisory coordination, promotes supervisory convergence and provides advice to the Union institutions in the areas of banking, payments and e-money regulation and supervision, and related corporate governance, auditing and financial reporting issues.

As an integral part of the European System of Financial Supervision, the EBA works closely together with her sister authorities, EIOPA and ESMA, as well as the Joint Committee and the European Systemic Risk Board (ESRB).

The EBA is currently inviting applications for a position as a Policy Officer on secondment at its offices in London, United Kingdom.

Further information on the EBA is available on the EBA website: www.eba.europa.eu.

POLICY OFFICER

The Policy Officer on secondment we are looking for will play an important role in supporting the work of the ESA’s Joint Committee of the European Supervisory Authorities.

In particular, under the overall management of the Head of the Policy Analysis and Coordination Unit, the Policy Officer on secondment will contribute to the preparation and coordination of meetings, agenda and work programme of the Joint Committee, which the EBA will chair in 2014, and assist with

the policy stances/briefings for EBA representation at meetings of external policy makers, EU political institutions and regulatory bodies, and other external stakeholders.

Job description

Main responsibilities:

- Provide support to the work of the ESA's Joint Committee of the European Supervisory Authorities, and its Sub Committees and other joint work streams;
- Provide support to the EBA's Chairperson in his role as second vice Chair of the ESRB throughout 2014; and
- Assist in the preparation and coordination of policy stances/briefings for EBA representation at meetings of external policy makers, EU political institutions and regulatory bodies, and other external stakeholders and prepare EBA responses to such meetings/policy makers/regulatory bodies/institutions/external stakeholders.

Requirements

1. Eligibility Criteria

Candidates will be considered eligible for selection on the basis of the following criteria to be fulfilled by the deadline for applications:

1.1 General

- Thorough knowledge of one of the languages of the European Union and a satisfactory knowledge of another language of the European Union;
- Be a national of a Member State of the European Union, of an EFTA Member State, or a country with which the Council has decided to open accession negotiations;
- Be entitled to his/her full rights as a citizen.

1.2 Specific

1.2.1 Qualifications

To be eligible, a candidate must have a level of education which corresponds to completed university studies of at least three years attested by a diploma.

1.2.2 Professional experience

Candidates must have, in addition to above, at least three years proven fulltime professional experience in the field of bank regulation or banking supervision.

1.2.3 Knowledge of languages

For working purposes, an excellent knowledge of the English language, both written and spoken, is required.

Native English speakers will be tested to prove their second language skills

2. Selection criteria

In addition to the above, the candidate must have:

- Have proven knowledge of EU banking regulation;
- Have proven experience in dealing with a wide range of relevant stakeholders; and
- Have proven experience in drafting papers/memos/briefings on policy, regulation or supervisory issues.

The candidate should:

- Have experience in an EU/multicultural/international working environment;
- Be able to manage own workload and work without close supervision;
- Be flexible and be a fast learner;
- Have a very good communication skills;
- Be a good team player with strong inter-personal skills and ability to work efficiently under time pressure.

3. Equal opportunities

As a European Union agency, the EBA will apply a policy of equal opportunities and will take care to avoid any form of discrimination in its recruitment procedures.

4. Appointment and conditions of engagement, duration and starting date

The position will be offered to the successful candidate as a secondment from a national supervisory authority for **a minimum period of twelve months up to eighteen months renewable**. The home authority will remain as the employer during the period of secondment.

According to the EBA decision laying down rules on the secondment of national experts to EBA, **the seconded national experts (SNEs) are staff employed by a member of the European System of Financial Supervision or by an IGO**. In individual cases, SNEs may be accepted from other employers referred to in the decision.

The person to be seconded must have worked for his/her employer on a permanent or contract basis for at least 12 months before his/her secondment and shall remain in the service of that employer

throughout the period of secondment. The SNE's employer shall thus undertake to continue to pay the salary, to maintain the social rights, particularly social security and pension.

The expected starting date is 1 December 2013.

5. Conditions of secondment

In accordance with the EBA decision laying down rules on the secondment of national experts to the EBA, an SNE shall be entitled to a daily subsistence allowance and a monthly subsistence allowance (established by the Commission each year) paid by the EBA throughout the period of secondment. Starting date: as soon as possible.

6. Place of secondment

The EBA offices in London, United Kingdom.

7. Submission of Applications

Applications including a curriculum vitae in the Europass format, motivation letter, eligibility criteria grid, motivation letter, and a statement of the employer issued by the applicant's seconding authority/institution (member of the European System of Financial Supervision or an IGO) supporting his/her application for a position on secondment should be submitted in English to the following address: vacancies@eba.europa.eu by **4 September 2013 at 12:00 noon London time**.

Please at this stage, please do not send supporting documents (copies of ID cards, passports, diplomas, etc.).

8. Data protection

EBA will ensure that candidates' personal data are processed as required by Regulation (EC) No 45/2001 of the European Parliament and of the Council of 18 December 2000 on the protection of individuals with regard to processing of personal data by the Community institutions and bodies and on the free movement of such data. This applies in particular to the confidentiality and security of such data.

9. Appeal Procedure

If a candidate considers that he/she has been adversely affected by a particular decision, he/she can lodge a complaint under Article 90(2) of the Staff Regulations of Officials of the European Communities and Conditions of employment of other servants of the European Communities, at the following address:

The Executive Director
European Banking Authority
Selection procedure: Ref. **PAC SEC 13/2013**
Floor 18 Tower 42
London EC2N 1HQ
United Kingdom

The complaint must be lodged within three 3 months. The time limit for initiating this type of procedure starts to run from the time the completion of the selection procedure is published on the website.