

Approval for Ex Ante Publicity: Coffee machines and supplies (Paris)

Programme	Not Applicable	Estimated Contract value	EUR 65 000 – 80 000
Project Title	Coffee machines and supplies (Paris)		
Publication Ref.		Tender no.	EBA/2019/02/CSU/SER/NP

Officer	Responsibility	Initials	Date
Project Officer Antonio Jimenez	<ul style="list-style-type: none"> ▪ Drafts, reviews and approves Ex Ante Notice 	<u>AJ</u> AJ	30-Aug-2019
Head of Finance and Procurement Fergus Power	<ul style="list-style-type: none"> ▪ Reviews and approves Ex Ante Notice 	<u>FWP</u> FWP	02-Sep-2019
Executive Director Adam Farkas	<ul style="list-style-type: none"> ▪ Reviews and approves Ex Ante Notice 	<u>AF</u> AF	02-Sep-2019
Project Officer Antonio Jimenez	<ul style="list-style-type: none"> ▪ Liaises with Communications and ensures Ex Ante Notice is published on EBA website ▪ Ensures the date of the Ex Ante Notice is the same as the date of publication on the website ▪ Prior to publication checks with Procurement whether any modification of the dates for submission and invitation are necessary ▪ Returns complete file to Procurement 		

Documents to be enclosed in the file	Tick
Ex ante notice EN	
Ex ante notice FR	
Filing	
Complete dossier including routing slip	