# Eligibility criteria grid

# Head of Finance and Procurement Unit

|  |  |
| --- | --- |
| First name: | Family name(s): |

## 1.1. General **Yes No**

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| --- | --- | --- |
| I have a thorough knowledge of one of the languages of the EU and a satisfactory knowledge of another language of the EU | □ | □ |
| I am a national of a member state of the European Union, Iceland, Liechtenstein, Norway  **Please specify country:** | □ | □ |
|  | |
| I am entitled to my full rights as a citizen | □ | □ |
| I have fulfilled any obligations imposed by applicable laws on military service | □ | □ |
| I am physically fit to perform the duties linked to the post | □ | □ |

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| 1.2. Specific |
| 1.2.1 a) I have a level of education which corresponds to completed university studies in Business Administration, Finance or Economics, or a related field attested by a diploma and appropriate professional experience of at least one year when the normal period of university education is at least three years, or | | □ | □ |
| 1.2.1 b) I have a level of education which corresponds to completed university studies in Business Administration, Finance or Economics, or a related field attested by a diploma when the normal period of university education is four years or more. | | □ | □ |
| 1.2.2 In addition to above I have  - at least 13 years (on the basis of 1.2.1 a), of relevant proven fulltime professional experience in the fields covered by the job description after completing the education as mentioned above, of which at least five years of relevant experience in working at the management level, or  - at least 12 years (on the basis of 1.2.2 b) of relevant proven fulltime professional experience in the fields covered by the job description after completing the education as mentioned above, of which at least five years of relevant experience in working at the management level. | | □  □ | □  □ |
| 1.2.3. I have an excellent knowledge of English language (written and spoken) | | □ | □ |

**Declaration:**

I declare in my word of honour, that the information provided above is true and complete.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Signature: |  |  | Date: |  |