

Record of processing activity

Transmission of personal data of officials and other servants to Member States

Record of EBA activities processing personal data, based on Article 31 of Regulation (EU) 2018/1725 (EUDPR)

Part 1 - Article 31 Record (publicly available)

1	Last update of this record	26/08/2026
2	Date of next review	26/08/2028
3	Reference number	EBA/DPR/2025/6
4	Name and contact details of controller	Controller: European Banking Authority, Tour Europlaza, 20 avenue André Prothin, CS 30154, 92927 Paris La Défense CEDEX, France Responsible Department: Operations/HR unit Contact: hrteam@eba.europa.eu
5	Contact details of DPO	dpo@eba.europa.eu , or alternatively send a letter to the postal address of the EBA (address above) marked for the attention of the DPO of the EBA.
6	Name and contact details of joint controller (where applicable)	<i>Not applicable</i>
7	Name and contact details of processor (where applicable)	<i>Not applicable</i>
8	Short description and purpose of the processing activity	In line with article 15 of the Protocol No 7 (On the Privileges and Immunities of the European Union), the EBA reports on nationality representation (geographical balance) on its statutory staff (temporary and contract agents) and Seconded National Experts (SNEs) upon request of public authorities/bodies of an EU Member State, such as a Permanent Representation of a Member State to the EU, an Embassy, etc. This is considered as ad hoc reporting, as it does not take place on a routine or systematic way.

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		Any time a legitimate request reaches the EBA, HR informs the concerned staff members either before or after reporting, by sending an email to them and explaining the context and justification for sharing the data and which kind of data was/will be shared.
9	Description of categories of persons whose data the EBA processes and list of data categories	Data subjects are internal to the EBA, as this is the statutory staff of the EBA (Temporary and Contract agents) or SNEs. Personal data processed for the data subjects: • Identification data: name, surname, nationality. • Contact data: professional email address. • Profession data: type of contract, function group, grade.
10	Special categories of personal data processed (as defined in Article 10 EUDPR)	No special categories of personal data are specifically required for this processing activity
11	Time limit for keeping the data	The data is available to the HR personnel of the EBA for the performance of the duties as part of the job requirements of EBA HR professionals. The communication is kept in accordance with the general policy.
12	Recipients of the data	EU Member States may request the EBA to report on nationality data. Such requests normally come via email from bodies/entities like Permanent Representations to the EU, Embassies in the host country, Ministries of foreign or European affairs of the Member States, etc. The EBA replies to such emails (either functional mailboxes or individual professional emails), by providing a table in excel containing such required data.
13	Are there any transfers of personal data to third countries or international organisations?	Th personal data are processed by the EBA within the EU/EEA.
14	General description of security measures, where possible	• Processing of personal data in the context of this processing activity is performed under the EBA Information Security Framework, published on the EBA intranet. • EBA staff are under the obligation of professional secrecy and confidential obligation. • Need to know principle applies.

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15 **For more information, including how to exercise your rights to access, rectification, object and data portability (where applicable), see the data protection notice:**

The Data Protection Notice is provided directly to the data subjects concerned when informing them about a reporting via email. The Notice is also available to all EBA staff members having access to the local EBA intranet.