

Data Protection Notice

FINANCIAL TRANSACTIONS

The European Banking Authority (EBA) processes your personal data based on [Regulation \(EU\) 2018/1725](#) (EUDPR).

The following information is provided in accordance with Articles 15 and 16 of the EUDPR.

Who is the controller?

The EBA is the controller with regard to the data processing activities described in this data protection notice. The EBA can be contacted through email using info@eba.europa.eu or in writing using the following address:

EUROPLAZA
20 Avenue André Prothin CS 30154
92927 Paris La Défense CEDEX

For more information on the EBA, please consult the EBA website <https://eba.europa.eu>.

Details of any data processor

DG BUDGET manages ABAC and SUMMA, the financial and accounting applications set up by the European Commission, to monitor the execution of its budget and to prepare its accounts.

DG DIGIT implements and maintains the accounting systems ABAC and SUMMA.

Rue de la Loi 200, 1040 Bruxelles, Belgique

What personal data do we process, for what purpose, who can access it and how long do we keep them?

When processing financial transactions, the EBA must record details of the third parties to whom it makes payments, and from whom we receive payments, both to enable these third parties to be identified and to enable the actual payment to their bank account to be processed in the EBA financial systems (ABAC, SUMMA, PAWS, CATS). ABAC and SUMMA are the DG BUDGET managed financial and accounting applications that have been set up by the Commission to monitor the execution of the EU budget and accounts. PAWS is an internal workflow of the EBA to manage the internal process of payments. CATS is an internal workflow of the EBA to manage the internal process of budgetary commitment transactions.

As part of the processes, EBA uses Adobe Sign for electronic signature of: budget transfers; legal commitments (contracts and purchase orders); non-compliance and exception notes; and delegations of budgetary powers.

All IT tools are developed according to a standard set of security and are thoroughly tested accordingly, to ensure robustness and reliability. The financial and business travel and mission's expenses tool are in secured network. Paper files are stored in secured lockers and are destroyed in compliance with the EBA retention policy.

Personal data will be processed for the following purposes:

The EBA processes the following personal data in order to implement the budget of the EBA by executing payments to staff, experts, contractors and beneficiaries and receiving payments from third parties. The financial transactions are made of:

- Budgetary commitments
- Legal commitments, including contracts and purchase orders
- Payments
- Recovery orders
- Transfers between budget lines

Your personal data can be accessed by designated EBA staff in Finance and Procurement Unit. In certain situations, the data can be made available to:

- Healthcare practitioners;
- Education/training establishments;
- External contractors;
- Other EU Institutions/Agencies/Bodies.

The EBA will keep the personal data for a period of 5 years following the discharge of the financial exercise. The discharge of the financial exercise generally takes place 2 years after the financial year, meaning a total of 7 years for holding the personal data or until the end of a possible audit if it started before the end of the above period.

Why do we process your personal data and under what legal basis?

The processing of your personal data by the EBA is lawful since it is necessary for the management and functioning of the EBA for the performance of tasks in public interest (Article 5.1.a EUDPR). Specifically, the legal bases are the EBA Regulation, the EBA Financial Regulation, the EU Financial Regulation, the EU Staff Regulation and the Fees Regulations (MiCA, DORA, EMIR) and the contracts with staff.

In addition, certain personal data is processed by the EBA for compliance with legal obligation incumbent on controller (Article 5.1.b EUDPR) but also for performance of a contract to which the data subject is party (Article 5.1.c EUDPR).

Will the processing of your personal data involve any transfer outside of the EU?

Your personal data is processed by the EBA within the EU/EEA. The data is shared with other EU Institutions such as the European commission based on corresponding agreements.

Possible transfers outside the EU/EEA are based on adequacy decisions or Standard Contractual Clauses.

What are your rights regarding your personal data?

As a data subject, an individual whose personal data is processed, you have the following rights:

Access - You have the right of access to your personal data and to relevant information concerning how we use it.

Rectification - You have the right to rectify your personal data, where there are inaccuracies or where data is incomplete.

Erasure - Under certain conditions, you have the right to ask that we delete your personal data.

Objection - You have the right to object to the processing of your personal data on grounds related to your particular situation. If you do so, EBA may only continue processing your personal data where overriding legitimate grounds can be demonstrated or where the processing is necessary for the establishment, exercise or defense of legal claims.

Restriction - Under certain conditions, you have the right to ask that we restrict the use of your personal data or momentarily pause the processing conducted on the data.

Right to Withdraw Consent – Where the EBA relies on consent as the legal basis for processing your personal data you have the right to withdraw your consent at any time.

For more information on these rights and details of the exceptions that may apply please see Articles 14 to 25 of EUDPR.

Where you wish to exercise any of your rights, you can send your request by post in a sealed envelope or via email using the contact details provided below.

You have the right to lodge a complaint

If you have any remarks or complaints regarding the way we process your personal data, we invite you to contact the Data Protection Officer (DPO) of the EBA (see section on contact details below).

You have, in any case, the right to [lodge a complaint with the European Data Protection Supervisor](#), our supervisory authority for data protection matters.

Contact details for enquiries regarding your personal data

Should you wish to contact the EBA with regard to the processing of your personal data, we encourage you to do so by email: finance@eba.europa.eu by stating in the subject “Data Protection Enquiry”.

If you wish to contact the DPO of the EBA personally, you can send an e-mail to dpo@eba.europa.eu or a letter to the postal address of the EBA marked for the attention of the DPO of the EBA.

The postal address of the EBA is EUROPLAZA, 20 Avenue André Prothin, CS 30154, 92927 Paris La Défense CEDEX, France.

You can also find contact information on the EBA's website: <https://eba.europa.eu/contacts>