
HANDBOOK FOR VISITORS

EBA OFFICES PARIS



LOCATION OF THE EBA OFFICES

EUROPEAN BANKING AUTHORITY

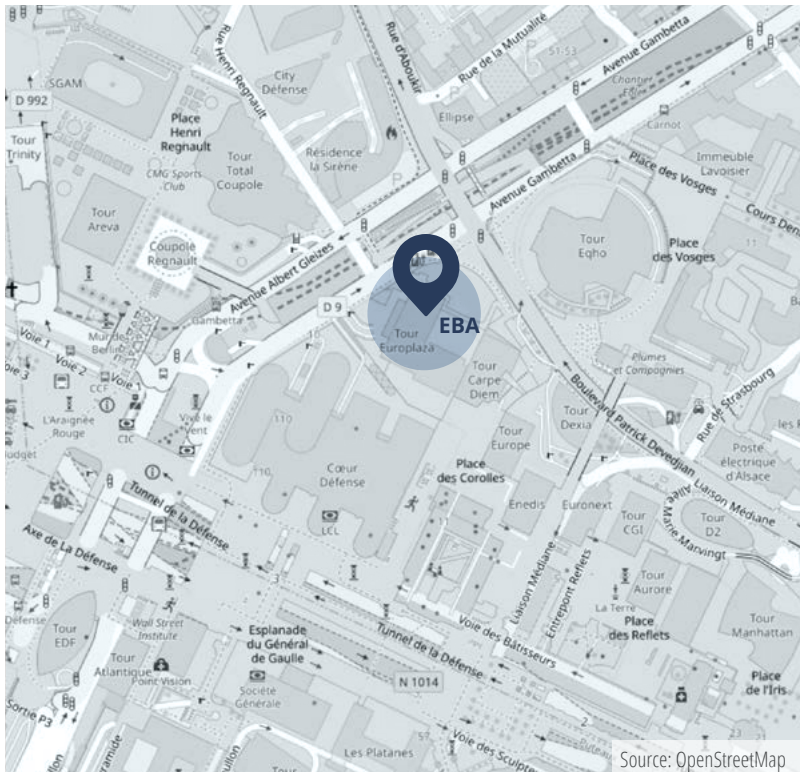
Floor 27, Tour Europlaza
20, Avenue André-Prothin
92400 Courbevoie

☎ +33 1 86 52 70 00

✉ info@eba.europa.eu

Exact coordinates to the
building main entrance:

📍 [48.891863, 2.244724](https://www.openstreetmap.org/?lat=48.891863&lon=2.244724)



Source: OpenStreetMap



© EBA

SUSTAINABILITY AT THE EBA

AS AN EMAS REGISTERED AGENCY, THE EBA IS COMMITTED IMPROVING ITS ENVIRONMENTAL PERFORMANCE AND REDUCING ITS CARBON FOOTPRINT.



HOW CAN YOU CONTRIBUTE TO A GREENER EBA?

- Choose sustainable means of transport: travel by train instead of flying, select direct and low emission connections, use public transport.
- Stay in [green-certified](#) or eco-labelled accommodation close to the meeting venue.
- Choose vegetarian or vegan catering options.
- Reduce the printing of documents by consulting and sharing them digitally.
- Compensate the carbon footprint from your travel with transport companies or dedicated offsetting schemes.
- You can find more information on the EBA's engagement to become a greener agency on our [website](#).

TOGETHER WE CAN MAKE A DIFFERENCE.

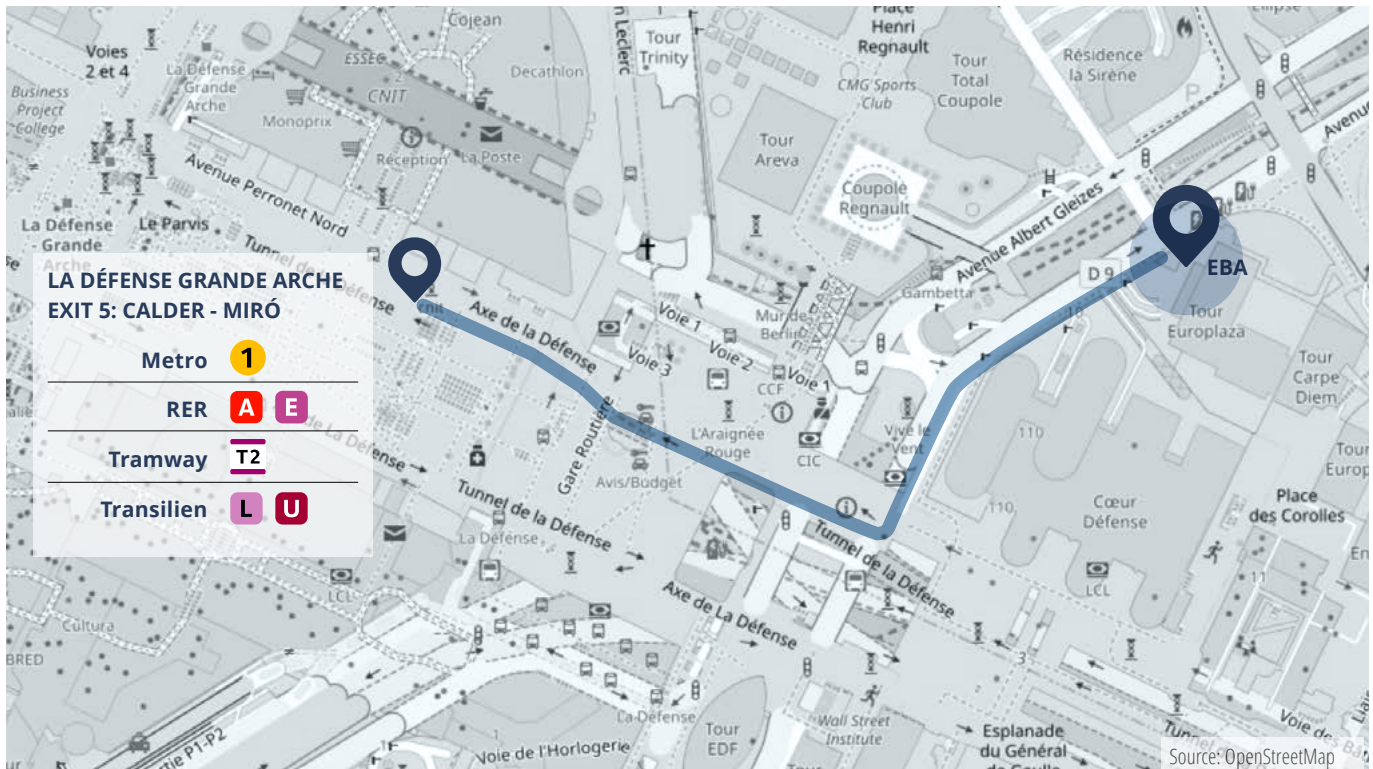
TRAVELLING TO THE EBA

PUBLIC TRANSPORT

The EBA office is a 5-minute walk from the La Défense transport hub, which is easily accessible through various transports.

Metro Line 1, trains RER A and E, Transilien L and U and Tramway 2.
They all stop at **La Défense Grande Arche**.

For more travel information, visit Régie Autonome des Transports Parisiens (public transport operator based in Paris) at ratp.fr and transilien.fr



CONNECTIONS FROM AIRPORTS

FROM CHARLES DE GAULLE AIRPORT



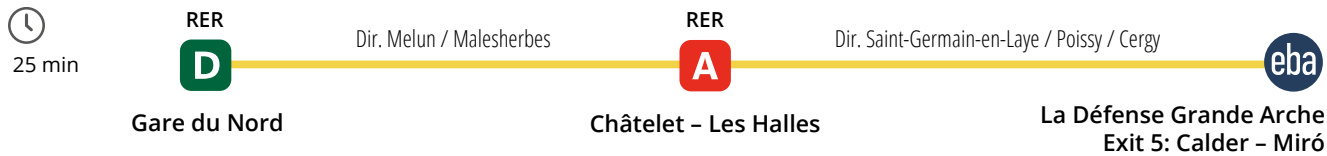
FROM ORLY AIRPORT



More info: parisaeroport.fr

CONNECTIONS FROM TRAIN STATIONS

FROM GARE DU NORD



FROM GARE DE L'EST



More info: [ratp.fr](https://www.ratp.fr)

PARKING AT EUROPLAZA AND LA DÉFENSE

The EBA has limited car parking spaces reserved for visitors and we recommend you contact the EBA reception before your visit, if you wish to reserve one.

+33 1 86 52 70 00

reception@eba.europa.eu

There are several car parks in the close proximity of the EBA offices at Europlaza. To see their location and indicative pricing, visit:

fr.parkindigo.com/

parkingsparisladefense.fr/fr



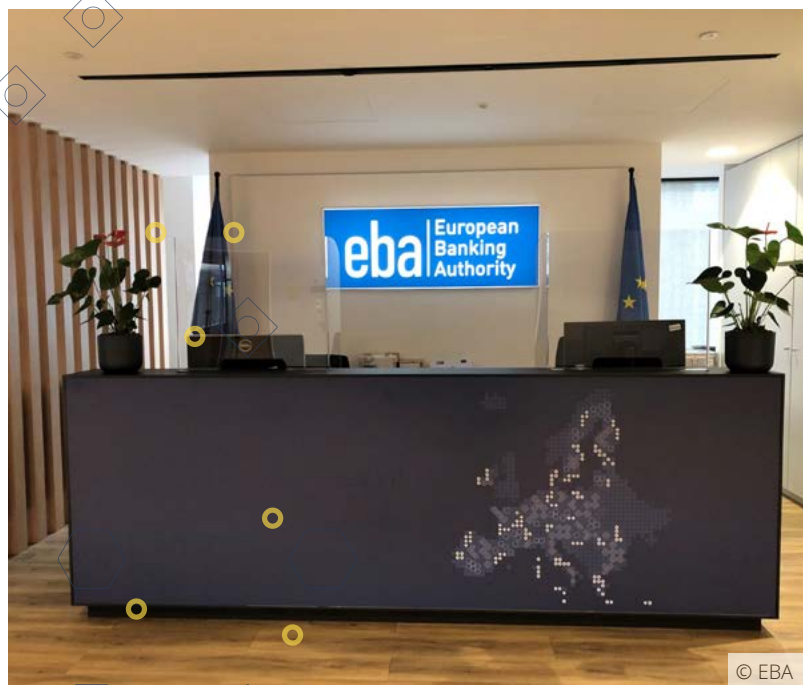
WHEN ARRIVING AT EUROPLAZA

Upon your arrival, the Europlaza reception team will welcome you on the ground floor. Please inform them that you are visiting the EBA and proceed directly to the EBA reception desk on the 27th floor.

You will be shown the way to the group lifts to floor 27 and the receptionist will open the turnstile door for you.

A valid **identity document** (passport or ID card with a picture) is required for registration purposes.

If you received a QR code in your invitation, please scan it on our visitor's management tool at the EBA's reception to confirm your arrival.



OPENING HOURS

EUROPLAZA TOWER

Mondays to Fridays
8:00 – 19:00

EBA RECEPTION

Mondays to Fridays
8:00 – 18:30

MEETING ROOMS

The EBA has six meeting rooms for external participants, which are located on floor 27 of Europlaza.

The reception staff will inform you in which meeting room your meeting takes place.

The meeting rooms are accessible and beverages available at the breakout areas 30 minutes ahead of the scheduled start of the meeting.

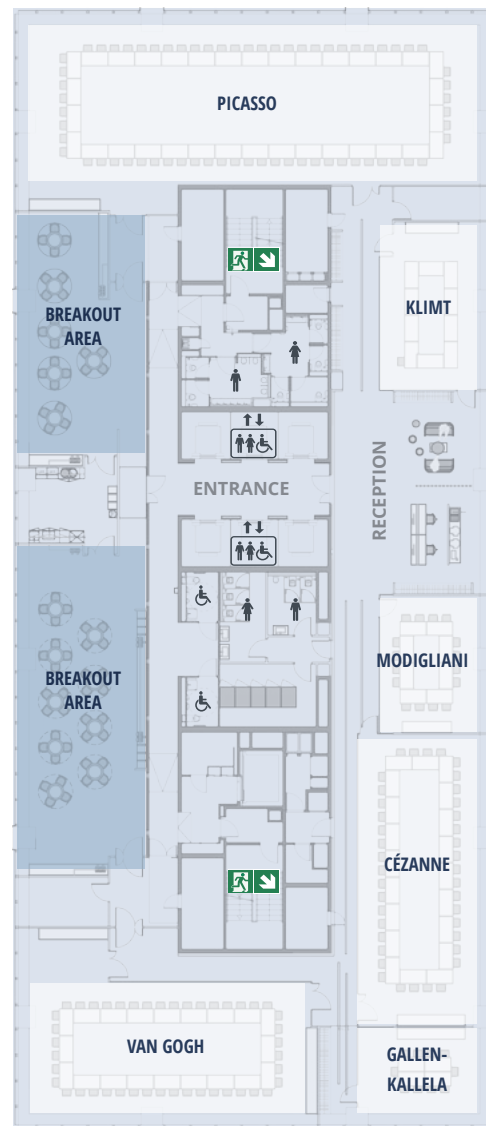
HOUSE RULES

DOs

- Always follow the instructions given by EBA personnel.
- Report any loss of personal belongings.
- Inform the EBA reception of any incidents or emergencies.

DO NOTs

- Bring dangerous or prohibited items onto the premises.
- Take your luggage/suitcase to the meeting rooms.
- Bring animals onto the premises (except guide dogs).
- Enter non-public areas or offices without authorisation.
- Connect private IT devices (e.g., USB drives) to EBA systems without authorisation.
- Leave personal belongings and confidential documents unattended.



SAFETY AND SECURITY



IN CASE OF AN EMERGENCY ON YOUR FLOOR

- You will hear a very loud alarm.
- You have to **leave the building** immediately, using the stairs.
- Persons with reduced mobility will be directed to the safe havens for evacuation by the fire brigade.
- On the ground floor, please exit the building from the emergency exit doors on sides of the building and not the revolving doors.
- Once outside, go to the assembly point which is on the left side in front of the Europlaza Tower.



FIRST AID

If you or somebody else require assistance please contact the EBA Reception. Several staff members are trained in first aid and will be able to assist.

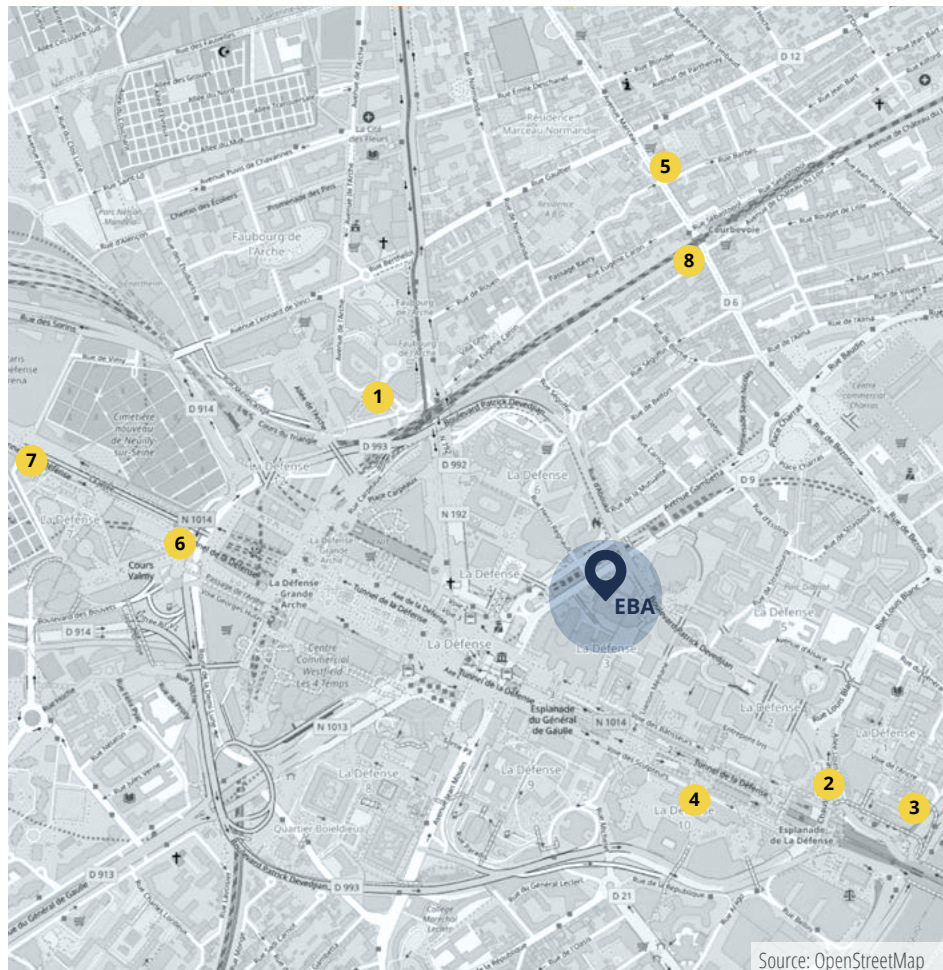
First aid kits are available in the main breakout area and an automated defibrillator is opposite the EBA reception.

Smoking and vaping is **not allowed** at the EBA premises and inside the Europlaza Tower. Please use the designated smoking areas outside the building.

For more information, please consult the emergency brochure enclosed to your meeting invitation email.

HOTELS

All hotels listed are within walking distance (10-15 minutes) from the EBA premises. Some hotels offer preferential rates for the EBA guests. Please contact your meeting organiser for additional information.



- 1 **HOTEL PULLMAN PARIS LA DÉFENSE** *****
11, Avenue De L'Arche, La Défense 6,
92400 Courbevoie
+33 1 47 17 50 00
- 2 **MELIA PARIS LA DÉFENSE** ****
3 Boulevard de Neuilly, 92081
Courbevoie
+33 1 75 57 99 00
- 3 **NOVOTEL PARIS LA DÉFENSE** ****
2 Boulevard De Neuilly, 92081
Courbevoie
+33 1 41 45 23 23
- 4 **HÔTEL MALLERY NEST PARIS LA DÉFENSE** *****
33 voie des Sculpteurs, 92800 Puteaux
+33 1 47 76 44 43
- 5 **HOTEL COURSEINE** ****
18 Avenue Marceau, 92400
Courbevoie
+33 1 43 33 57 04
- 6 **RENAISSANCE PARIS LA DEFENSE HOTEL** ****
60 cours Valmy, Paris La Défense
92918
+33 1 41 97 50 50
- 7 **CitizenM PARIS LA DÉFENSE** ****
194 Jardin de l'Arche, 92000 Nanterre
+33 1 86 65 59 60
- 8 **IBIS STYLES PARIS LA DÉFENSE COURBEVOIE** ***
99 Rue Du Capitaine Guynemer,
92400 Courbevoie
+33 1 47 89 25 25



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