

EBA/2014/01/OPS/SUP/NP

9 April 2014

Subject: Ex-Ante Publicity for Negotiated Procurement Procedure: Supply of Catering Items to the European Banking Authority

Description of the Contract:

The European Banking Authority (EBA) envisages awarding a framework contract with a maximum duration of 2 years for the supply of catering items to its office in London. The estimated maximum contract value over the 2 year period is £49,500 exclusive of VAT.

Description of the Catering Items:

Provision of bottled water, milk, biscuits, coffee beans, tea, herbal tea, salt, pepper, milk, orange juice, napkins, etc.

Description of the Procedure:

Interested companies may express their interest by sending an email to tenders@eba.europa.eu with a copy to Katharina.Herzog@eba.europa.eu together with their name, address and business details before 10:00 am BST on 25 April 2014.

- Interested companies should have sufficient financial capacity to perform the contract. The average annual turnover in the last 2 years (2012 and 2013) must be at least 3 times the value of the total contract value mentioned above. A statement of turnover and a balance sheet for the last 2 years (2012 and 2013) should be provided.
- The technical capacity of interested companies should comply with the following: completion of at least 2 contracts similar in scope and value to that of this contract in the past 2 years (2012 and 2013)
- Interested economic operators should submit financial statements and demonstrate compliance in a declaration of interest (300 words maximum).

This ex-ante publication constitutes no obligation for the EBA to invite to tender any economic operator who expresses interest. Only the candidates invited by EBA to participate in the procedure will be admitted. The indicative date for launch of the procedure is 28 April 2014. For more information about EBA please consult www.eba.europa.eu.

(signed)

Adam Farkas
Executive Director