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EBA/2013/005/OPS/SUP/NEG

13 March 2013

**Subject: Ex-Ante Publicity for Negotiated Procurement Procedure: Supply of Catering Items to the European Banking Authority**

**Description of the Contract:**

The European Banking Authority (EBA) envisages awarding a framework contract with a maximum duration of 3 years for the supply of catering items to its office in London. The estimated contract value over the 3 year period is in the range of GBP £45,000 to £50,000 exclusive of VAT.

**Description of the Catering Items:**

Bottled water, biscuits, coffee beans, tea, milk, orange juice, napkins, cleaning and maintenance products for coffee machines, etc.

**Description of the Procedure:**

Interested companies may express their interest by sending an email to [tenders@eba.europa.eu](mailto:tenders@eba.europa.eu) together with their name, address and business details before 10:00 am BST on 26 March 2013.

Interested companies should have sufficient financial capacity to perform the contract. A statement of turnover and a balance sheet for the last 3 years (2010, 2011 and 2012) should be provided. The technical capacity of interested companies should comply with the following: 3 years of experience during the last 3 years (2010, 2011 and 2012) providing supplies similar to the ones described above. Interested economic operators should submit financial statements and demonstrate compliance in a declaration of interest (300 words maximum).

This ex-ante publication constitutes no obligation for the EBA to invite to tender any economic operator who expresses interest. Only the candidates invited by EBA to participate in the procedure will be admitted. The indicative date for launch of the procedure is 27 March 2013. For more information about EBA please consult [www.eba.europa.eu](http://www.eba.europa.eu).

(signed)

Adam Farkas  
Executive Director