

Vacancy Notice

DIRECTOR

Innovation, Conduct and Consumers Department

REF: ICC TA 8/2021 Repl

Type of contract	Temporary Agent ¹
Function group and grade	AD 12
Duration of contract	3 years, with the possibility of extension
Department/Unit	Innovation, Conduct and Consumers Department
Place of employment	Paris, France
Deadline for applications	4 August 2021 at 12.00 noon Paris time
Reserve list valid until	31 December 2022

The European Banking Authority (“EBA”) is recruiting its **Director** for the **Innovation, Conduct and Consumers Department**.

Job description

As Director of the Innovation, Conduct and Consumers Department, you will lead a department responsible for the EBA’s thematic and policy work on digital finance and information and communication technology (ICT) and security risks, consumer protection, and Anti Money Laundering and Countering the Financing of Terrorism (AML/CFT).

In particular, you will steer the EBA’s work on financial and technological innovations and Digital Operational resilience. You will also lead work on the conduct of financial institutions including in the areas of consumer protection, payment services, depositor protection and all aspects of AML/CFT.

Working closely with the EBA’s Chairperson and reporting to the Executive Director, you will steer the work of three units staffed with highly-qualified experts with diversified backgrounds, coordinate with the EBA’s other directors and competent authorities from the 27 EU member states, and contribute to the EBA’s public good objectives. The position will offer you a unique opportunity to strategically lead, inspire and empower, and to help shape an efficient and resilient EU banking system.

Main responsibilities

As Director, you will:

- Contribute to the efficient management of the EBA and the achievement of its strategic objectives;

¹ According to the Article 2(f) of the Conditions of Employment of Other Servants of the European Union (CEOS)

- Define the strategic orientation and work program of your department, lead its implementation, and ensure an adequate level of operational follow-up and reporting;
- Lead the departments' units, fostering an open, efficient and motivating working atmosphere based on quality, trust and constructive feedback;
- Plan, manage, coordinate and report on the human resources of your department and, where appropriate, its financial resource;
- Cooperate with and support other relevant EBA departments with a view to ensure a high-degree of communication, efficiency and synergies;
- Foster and maintain strong strategic relations with national competent authorities, EU institutions and a wide range of other stakeholders;
- Represent your department and the EBA by participating in or chairing meetings with public and private stakeholders, national competent authorities, EU and other relevant international institutions.

The Authority

The European Banking Authority is an independent European Union authority established on 1 January 2011 by Regulation (EU) No. 1093/2010 of the European Parliament and of the Council of 24 November 2010².

The EBA contributes to ensuring a high quality, effective and consistent level of regulation and supervision in the European Union banking and other relevant areas of the single market under its competence. It promotes public goods such as the stability of the financial system, the transparency of markets and financial products, and the protection of depositors and investors. It works to guarantee a level playing field, strengthen international supervisory coordination, promote supervisory convergence and advise the Union institutions in the areas of banking, payments and e-money regulation and supervision, and related governance, auditing and financial reporting issues.

An integral part of the European System of Financial Supervision (ESFS), the EBA works closely together with the European Insurance and Occupational Pensions Authority (EIOPA) and the European Securities Market Authorities (ESMA), as well as the European Systemic Risk Board (ESRB).

Further information on the EBA is available on the EBA website: www.eba.europa.eu.

² Regulation (EU) No 1093/2010 of the European Parliament and of the Council of 24 November 2010 establishing a European Supervisory Authority (European Banking Authority), amending Decision No 716/2009/EC and repealing Commission Decision 2009/78/EC (OJ L 331, 15.12.2010, p. 1).

Requirements

1. Eligibility Criteria

To be considered eligible, candidates must satisfy all the criteria listed below, by the deadline for submitting applications.

1.1 General

- Be a national of one of the Member State of the European Union, or a national of the European Economic Area (Iceland, Liechtenstein, Norway)³;
- Be entitled to his/her full rights as a citizen⁴;
- Have fulfilled any obligations imposed by the applicable laws on military service;
- Have a thorough knowledge of one of the official languages of the European Union⁵ and a satisfactory knowledge⁶ of another language of the European Union;
- Be physically fit to perform the duties linked to the post⁷.

1.2 Specific

1.2.1 Qualifications⁸

To be eligible, a candidate must have:

- a) A level of education which corresponds to completed university studies attested by a diploma when the normal period of university education is four years or more, or;
- b) A level of education which corresponds to completed university studies attested by a diploma when the normal period of university education is at least three years.

Candidates must indicate in their applications the official duration of studies and the graduation dates for all the diplomas they have obtained.

1.2.2 Professional experience

To qualify for the position a candidate must have, in addition to the above, at least fifteen years (on the basis of 1.2.1 a), or at least sixteen years (on the basis of 1.2.1 b) of proven fulltime professional experience after completing the education as mentioned above.

³ Due to the withdrawal of the United Kingdom from the European Union on the 31/01/2020, candidates with UK nationality who do not hold the nationality of a Member State of the European Union or of the European Economic Area, are not eligible for calls for applications at the EBA due to the fact that they do not fulfil the requirements of Article 12 (2)(a) of the Conditions of Employment of Other Servants

⁴ Prior to the appointment, the successful candidate will be asked to provide an official document showing the absence of any criminal record.

⁵ The official languages of the European Union: Bulgarian, Croatian, Czech, Danish, Dutch, English, Estonian, Finnish, French, German, Greek, Hungarian, Irish, Italian, Latvian, Lithuanian, Maltese, Polish, Portuguese, Romanian, Slovak, Slovenian, Spanish, and Swedish.

⁶ The knowledge is required at least at B2 level. The assessment at B2 level is done in accordance with the [Common European Framework of Reference for Languages \(CEFR\)](#)

⁷ Before the appointment, the successful candidate will be examined by one of the European Union medical centres in order to confirm that the candidate fulfils the requirements of Article 12(2)(d) of the Conditions of Employment of Other Servants of the European Union (CEOS).

⁸ Only qualifications awarded by EU Member State authorities or European Economic Area (EEA) authorities or qualifications recognised as equivalent by the relevant authorities will be taken into consideration. If the main studies took place outside the European Union, the candidate's qualification must have been recognised by a body delegated officially for the purpose by one of the European Union Member States (such as a national Ministry of Education) and a document attesting so must be submitted with the application by the closing date.

The work experience for eligibility purposes is counted from the award of the corresponding diploma (mentioned in section 1.2.1) up to the closing date of applications.

1.2.3 Knowledge of languages

For working purposes, as English is the working language of the EBA⁹, an excellent knowledge of the English language, both written and spoken, is required. Native English speakers will be tested to prove their second language skills, in accordance with section 1.1 of the vacancy notice.

2. Selection criteria

2.1 Selection criteria

If the above eligibility criteria are met, the following selection criteria will be used to assess applications:

- At least ten years of full-time relevant professional experience in public or private organisations, in one or several of the following areas in the financial sector:
 - monitoring, and designing strategies in response to technological and financial innovations;
 - policy design and formulation in the areas of digital finance and consumer protection;
 - improving business conduct and tackling financial crime;(these years are included in the required years of professional experience indicated in section 1.2.2);
- Proven professional experience of at least five years in a managerial role. Please mention the activities covered, number of staff overseen in the positions, and the budget involved (these years are included in the required years of professional experience indicated in section 1.2.2);
- Thorough knowledge or direct experience of at least one and preferably two or more of the following areas:
 - Digital finance and banking services;
 - Consumer protection in financial services;
 - AML/CFT in financial services;
- Proven experience in dealing with a wide range of stakeholders, co-operating with relevant players within the EU and engaging with senior management in the private and public sectors.

Candidates are required to clearly indicate in their CVs how they acquired the knowledge and experience allowing them to meet the above-mentioned selection criteria, and give specific examples. The years mentioned above include the years of professional experience mentioned in section 1.2.

2.2 Advantageous criteria

It would be advantageous for candidates to have:

- Experience in leading a team of managers;
- Experience of work in a multinational context or in an international or European public sector organisation;

⁹ Decision EBA DC 003 of the Management Board on Internal Language Arrangements

- Experience in directly advising senior management and/or policymakers.

2.3 Supplementary criteria

In addition to the above, candidates are expected to fulfil the following competencies which may be assessed during interviews:

- General leadership and management skills (ability to: set and revise objectives, determine and focus on strategic priorities, give strategic direction to organise work, choose and empower team members, motivate, develop and support their career development);
- Excellent communication and interpersonal skills;
- Excellent negotiation skills including ability to steer discussions and generate the best possible results without compromising productive working relationships with the other parties involved;
- Proven capacity to take decisions, both at strategic and operational levels;
- Very good organisational skills and the ability to work under pressure and to deliver within precise deadlines and to prioritise tasks;
- Awareness of and experience in developing and maintaining high confidentiality standards.

3. Equal opportunities

As a European Union Authority, the EBA is committed to providing equal opportunities to all its employees and applicants for employment. As an employer, the EBA is committed to ensuring gender equality and to preventing discrimination on any grounds. It actively welcomes applications from all qualified candidates from diverse backgrounds, across all abilities, without any distinction on any ground such as sex, race, colour, ethnic or social origin, genetic features, language, religion or belief, political or any other opinion, membership of a national minority, property, birth, disability, age, marital status or other family situation or sexual orientation, and from the broadest possible geographical basis amongst the EU Member States.

In particular, the EBA encourages the applications of women for the positions where they are currently under-represented.

4. Selection procedure

The selection procedure will include the following:

4.1. A pre-selection panel will be established whose members will be of a grade and management function equal or superior to that of the advertised position. All candidates shall be informed of the composition of the pre-selection panel in the acknowledgement of receipt for their application.

4.2. The pre-selection panel will analyse the application documents (curriculum vitae, motivation letter, and eligibility criteria grid) of applicants with reference to the eligibility and selection criteria and will draw up a list of up to ten¹⁰ candidates, based on their merits and the criteria set above, to invite to interview and to sit a written test(s). Interviews and written tests may possibly be held remotely.

¹⁰ In the case of equal performance, the number of candidates will be adjusted accordingly.

The interview will aim to assess the motivation and the professional knowledge of the candidates as well as their suitability to perform the duties mentioned under main responsibilities. The interview will be held in English. Written tests will be carried out in English and will be related to the job and designed to test the ability to communicate in written English, knowledge and competencies related to the job, and drafting skills.

Following the interview and written test, the pre-selection panel will draw up a shortlist of up to the five¹¹ most suitable candidates who most correspond to the profile sought.

4.3. Short listed candidates will be invited to an interview with a selection panel chaired by the Executive Director.

4.4. All short listed applicants invited to the interview with the selection panel shall take part in an assessment centre, unless they have already taken part in such an assessment centre in the context of an application to a management position at an EU Institutions/Agencies in the course of the two years preceding the closing date for the receipt of applications. If an applicant has taken part in an assessment centre within this two-year period, but not within the 18 months preceding the closing date for the receipt of applications, she/he may at her/his request, be admitted to the assessment centre.

The assessment centre shall evaluate the applicants' potential and shall provide an in-depth analysis of managerial skills, adaptability and other core competencies. It shall comprise individual and/or group exercises as well as in-depth interviews focussed on management skills. The result of the assessment centre shall be taken into consideration by the Executive Director.

4.5. Following the interview with the selection panel and considering the results of the written test and interview with the pre-selection panel as well as the results of the assessment centre, the reserve list of successful candidates who most correspond to the profile sought will be established. The reserve list will be valid until **31 December 2022**. It may be renewed. Inclusion on the reserve list does not guarantee recruitment. The successful candidate will be selected from the established reserve list that may also be used for the recruitment of a similar post depending on the needs of the EBA. When a vacancy becomes available, candidates on the reserve list may be contacted for an additional interview.

In accordance with Articles 11 and 11a of the Staff Regulations (SR) and Articles 11 and 81 of the Conditions of Employment of Other Servants of the European Union (CEOS) **the successful candidate will be required to make a declaration of the conflict of interest before recruitment.** The EBA's Executive Director will examine whether the successful candidate has any personal interest which may impair his/her independence or any other conflict of interest in relation to the position offered and will adopt appropriate measures. To that end, the successful candidate, using a specific form shall inform the Executive Director of any actual or potential conflict of interest.

Please note that the selection work and deliberations are strictly confidential and that any contact with its members is strictly forbidden. Any contact made by the candidates or third parties in order to influence the members of the selection procedure in relation to the selection constitutes grounds for disqualification from the selection procedure.

¹¹ See footnote 10

5. Appointment and conditions of employment

5.1 Contract type, duration and starting date:

The successful candidate will be offered a temporary agent¹² fixed-term contract of three years with a probation period of nine months and the possibility of extension.

The estimated starting date is **1 October 2021**.

Information reserved for candidates employed as temporary agents under Article 2(f) of the CEOS in other EU agencies: If the successful applicant from the external selection procedure is already a member of temporary staff 2(f) in another EU Agency, the relevant provisions of the Decision of the Management Board laying down general implementing provisions on the procedure governing the engagement and use of temporary staff under Article 2(f) of the Conditions of Employment of Other Servants of the European Union (EBA/DC/2015/126)¹³ will apply.

5.2 Function group and grade:

The successful candidates shall be recruited as a temporary agent at grade AD 12. The estimated monthly basic salary is from € 11,671.70.

The details of the whole remuneration package are provided in Articles 62 – 70 and Annex VII to the Staff Regulations. For more information, please refer to Careers page of the EBA: <http://www.eba.europa.eu/about-us/careers>

5.3 Summary of the conditions of employment

- Salaries are exempt from national tax; instead a Union tax at source is paid;
- The correction coefficient applicable to the remuneration of officials and other servants under Article 64 of the Staff Regulations for France shall apply;
- Depending on the individual family situation and the place of origin, staff members may be entitled to the following: expatriation allowance, household allowance, dependent child allowance, education allowance, installation allowance and reimbursement of removal costs, initial temporary daily subsistence allowance, and other benefits;
- Leave entitlements: annual leave - two days per calendar month plus additional days for age, grade, and 2.5 days of supplementary home leave granted to staff entitled to the expatriation allowance or foreign residence allowance; maternity leave; parental and family leave;
- Working arrangements: flexible working hours, teleworking arrangements, part-time working arrangements;
- EU Pension Scheme (after 10 years of service);
- EU Joint Sickness and Insurance Scheme, accident and occupational disease insurance coverage, unemployment and invalidity allowance;
- Free Access to an Accredited European School offering European education for children (please check the conditions on the school's website: <http://www.ee-parisladefense.ac-versailles.fr/en/>);
- Travel insurance when travelling on missions.

¹² See footnote 1

¹³ EBA/DC/2015/126

5.4 Place of employment

The offices of the European Banking Authority are located on Floors 24 – 27, Europlaza, 20 Avenue André Prothin, 92927 Paris, La Défense, France.

5.5 Ethics obligations

Independence and high standards of professional conduct are crucial for ensuring high standards and excellence for the work of the EBA. The Agency also strives to ensure that its staff do not have any interests that could affect their impartiality.

The successful candidate will be required to make a declaration of commitment to act independently in the public interest and to make an annual declaration with respect to any interests which might be considered prejudicial to his/her independence. In addition, the successful candidate will be bound to professional secrecy and to confidentiality requirements while working at the EBA and after having left; he/she will have to confirm their compliance with these requirements on a specific declaration of intention.

Before recruiting a member of staff, the EBA's Executive Director will examine whether the candidate has any personal interest which may impair his/her independence or any other conflict of interest. To that end, the applicant, using a specific form, shall inform the Executive Director of any actual or potential conflict of interest.

Former staff members will be bound to seek clearance from the EBA before engaging in another activity for two years after leaving the Agency. If that activity is related to the work carried out during the last three years of service at the EBA, and it could lead to a conflict with the legitimate interests of the EBA, the Agency can give its approval subject to any conditions it sees fit or forbid the activity.

For more information on ethics obligations, please refer to the following documents:

- Decision of the Management Board EBA DC 006 of 12 January 2011 on EBA Code of Good Administrative Behaviour;¹⁴
- Decision of the Executive Director EBA DC 104rev1 of 10 May 2017 on the EBA's Policy on Independence and Decision Making Processes for avoiding Conflicts of Interest (Conflict of Interest Policy) for Staff and other Contractual Parties;¹⁵
- Commission Decision C(2018) 4048 final of 29 June 2018 on outside activities and assignments and on occupational activities after leaving the Service;¹⁶
- Decision of the Executive Director EBA DC 271 of 26 April 2019 on the Ethics Guidelines for EBA staff;¹⁷
- Decision of the Executive Director EBA DC 350 on post-employment restrictions¹⁸

¹⁴ EBA Code of Good Administrative Behaviour (EBA DC 006)

¹⁵ EBA Conflict of Interest Policy (EBA DC 104 rev1)

¹⁶ Outside activities and Occupational activities after leaving the Service

¹⁷ EBA Ethics Guideline for EBA staff (EBA DC 271)

¹⁸ Decision on post-employment restrictions

6. Submission of Applications

Applications including a **curriculum vitae in the Europass format¹⁹**, a **motivation letter**, and a **completed eligibility criteria grid** should be submitted in English in **pdf format** to the following address: EBA-Director-ICC@eba.europa.eu by **4 August 2021 at 12.00 noon Paris time**.

Please indicate the reference number of this selection, your name and surname in the subject of your email.

The EBA will disregard any application received after deadline. Applicants are strongly advised not to wait until the last day to submit their applications, since heavy internet traffic or fault with the internet connection could lead to difficulties in submission. The EBA cannot be held responsible for any delay due to such difficulties.

Only complete applications will be accepted and considered. In order for the application to be considered complete candidates must send all documents: curriculum vitae in the Europass format, motivation letter, and completed eligibility criteria grid and a copy of the document formally recognising your qualification within the EU, if applicable (see footnote 8), before the deadline.

Candidates should assess and check before submitting their application whether they fulfil all the requirements as specified in the vacancy notice, particularly in terms of qualifications and relevant professional experience.

Professional experience indicated on the curriculum vitae is only counted from the time the candidate obtained the certificate or diploma required for the position and if it is on a paid basis (including study grants or internship grants). PhDs may be counted as professional experience if the candidate received a study grant or salary during the period of the PhD studies, – please indicate clearly on your CV if this is the case. The maximum duration counted for a PhD is three years provided that the PhD has been successfully concluded by the closing date for applications of the selection procedure.

Exact start and end dates of all professional experience (in format dd/mm/yyyy) and whether full time or part time work must be clearly indicated on the curriculum vitae. Freelance or self-employed candidates must provide either a copy of the entry in the relevant trade register, or any official document (for example a tax return document) showing clearly the length of the relevant professional experience. Details of any professional experience, training, research or studies must be given on the application form. Candidates must be able to provide of supporting documents clearly showing duration and nature of experience upon request.

The address indicated on the curriculum vitae will be used as the location from which the candidates invited to interviews travel.

At this stage, please do not send supporting documents (copies of ID cards, passports, diplomas, etc.) unless it is to demonstrate the recognition of your qualification within the EU, if applicable (see footnote 8).

¹⁹ <http://www.eba.europa.eu/about-us/careers/practical-information>

7. Data protection

EBA will ensure that candidates' personal data are processed as required by Regulation (EU) 2018/1725²⁰. This applies in particular to the confidentiality and security of such data.

8. Appeal Procedure

Candidates who consider that their interests have been prejudiced by any decision related to the selection procedure can take the following actions:

8.1 Request for review of the decisions taken by the Selection Committee

Within ten days of the date of the letter notifying the candidate of a decision taken by the Selection Committee, he/she may submit a written request for a review of such a decision, setting out the reasons for the request, to the following e-mail address: EBA-vacancies@eba.europa.eu.

8.2 Appeals

a) The candidate may lodge a complaint under Article 90(2) of the Staff Regulations within the time limits provided for, at the following address:

The Executive Director
European Banking Authority
Selection procedure: **Ref. ICC TA 8/2021 Repl**
DEFENSE 4 – EUROPLAZA
20 Avenue André Prothin
CS 30154
92927 Paris La Défense CEDEX
France

b) The candidate can submit a judicial appeal to the General Court under Article 270 of the Treaty on the Functioning of the European Union and Article 91 of the Staff Regulations.

For details of how to submit an appeal, please consult the website of the General Court: <http://curia.europa.eu/>

8.3 Complaint to the European Ombudsman

It is also possible to lodge a complaint to the European Ombudsman pursuant to Article 228(1) of the Treaty on the Functioning of the European Union and in accordance with the conditions laid down in the Decision of the European Parliament of 9 March 1994 on the Staff Regulations and the general conditions governing the performance of the European Ombudsman's duties.²¹

²⁰ Regulation (EU) 2018/1725 of the European Parliament and of the Council of 23 October 2018 on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data, and repealing Regulation (EC) No 45/2001 and Decision No 1247/2002/EC (OJ L 295, 21.11.2018, p. 39)

²¹ OJ L 113 of 4 May 1994.

For details of how to lodge a complaint, please consult the website of the European Ombudsman:
<http://www.ombudsman.europa.eu/>

Please note that complaints made to the European Ombudsman have no suspensive effect on the period laid down in Articles 90(2) and 91 of the Staff Regulations for lodging, respectively, a complaint or an appeal with the General Court. Furthermore under Article 2(4) of the general conditions governing the performance of the European Ombudsman's duties, any complaint lodged with the European Ombudsman must be preceded by the appropriate administrative approaches to the institutions and bodies concerned.