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| **Service Request Form for Supply of interim staff – business analysts** | |
| **European Banking Authority** | |
| [Name of organisation or company]  [Title] [Name] [Surname]  [Function within organisation or company]  [Address] [PO Box No]  [Postcode] [City] | London, Date  EBA Contact: [Name] [Surname]  Phone: [landline]  E-Mail: name.surname@eba.europa.eu |
| **Request ID: [ID-number]** | |

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| **Description of required service** | |
| **Profile** | [As per technical specifications] |
| **Level** | [As per technical specifications] |
| **Tasks** | [Specific for the particular post] |
| **Expertise required** | [Specific for the particular post] |
| **Required start date** | [date] |
| **Number of working days** | [number of working days] |

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| **Type of procedure** | **Standard** |  |
|  |  |
| **Acknowledgment of receipt by**  (Standard: request date + 1 working days) | (dd/mm/yy) | |
| **Candidate list (up to 3 CVs) by**  (Standard: request date + 5 working days) | (dd/mm/yy) | |

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| This request does not constitute any legally binding order until a Specific Contract has been signed by both parties. |