

# EBA Information Classification

## Guidance for External Recipients



EBA Information is classified according to the EBA Information Classification policy. Recipients of EBA documents must treat the information appropriately, and take into consideration the recommendations for handling at each level of classification.

Classification	Description	Handling recommendations
<b>EBA Confidential Use</b>	Unauthorized disclosure of EBA Confidential Use documents would be <u>significantly prejudicial</u> to the EBA, the European Union, one or more of its member states or other parties. May contain confidential business or commercial information.	EBA Confidential Use information must not be made public and should not be consulted in public places. Must be stored securely with appropriate access restrictions. Not to be shared further without the authorisation of the originator. EU equivalent: Sensitive Non-classified.
<b>EBA Restricted Use</b>	Unauthorized disclosure of EBA Restricted Use documents would be <u>prejudicial</u> to the EBA, the EU, one or more of the Member States or other parties. EBA Restricted Use documents may contain sensitive personal data.	EBA Restricted Use documents must not be made public and should not be consulted in public places. Must be stored securely with appropriate access restrictions. Not to be shared further without the authorisation of the originator. EU equivalent: Sensitive Non-classified.
<b>EBA Regular Use</b>	Unauthorized disclosure of information classified as EBA Regular Use would not be prejudicial to the EBA. EBA Regular Use documents are usually internal, non-sensitive documents.	EBA Regular Use information is available to all EBA staff and to third parties that have a legitimate need to know, including standing committees, sub-groups, task forces. Can be shared internally within and between competent authorities and certain other bodies on a need-to-know basis and in accordance with applicable legislation*. Not to be shared further without the authorisation of the originator. EU equivalent: Normal Use. * For details, see <a href="#">Decision on Professional Secrecy</a> .
<b>EBA Public</b>	Information classified as Public is intended for public distribution.	The disclosure of this information would not damage the interests of the EBA, the European Union, Member States or other parties.